

Trip Report - Executive Summary

Executive Summary	
Attendee Name	
Attendee Title	
Department	
About DrupalCon	<p>DrupalCon is the heartbeat of the Drupal community. It's an expression of our software innovation, our commitment to collaboration, and our extreme nerdiness.</p> <p>This event, held annually in Europe and North America brings together thousands of people from across the globe to drain a city of all its coffee and fill a venue with energy, companionship and code unmatched by any other tech community.</p> <p>Together we will unite in celebration of the Drupal 8 release and work together to gain new skills and new friends as we advance the Project.</p>
Conference URL	austin2014.drupal.org
Goals Met	Identify specifically what was brought back to the organization relevant to your business goals as payback for conference investment.
1.	
2.	
3.	
Summary	Outline additional details on the ROI value to you and your company. In your summary, we suggest offering to train others on what you learned.

Trip Report - Program Highlights

Program Highlights	
Program Title	
Speaker/s	
Summary	
Key takeaways	
Program Title	
Speaker/s	
Summary	
Key takeaways	
Program Title	
Speaker/s	
Summary	
Key takeaways	
Program Title	
Speaker/s	
Summary	
Key takeaways	
Summary	

Trip Report - Meeting Highlights

Meeting Highlights	
Who I met with	
What we talked about	
Actions or takeaways	
Who I met with	
What we talked about	
Actions or takeaways	
Who I met with	
What we talked about	
Actions or takeaways	
Who I met with	
What we talked about	
Actions or takeaways	
Who I met with	
What we talked about	
Actions or takeaways	
Who I met with	
What we talked about	
Actions or takeaways	
Summary	

Trip Report - Contacts

Contacts	
Full Name	Email
Company	Phone
Notes	
Full Name	Email
Company	Phone
Notes	
Full Name	Email
Company	Phone
Notes	
Full Name	Email
Company	Phone
Notes	
Full Name	Email
Company	Phone
Notes	
Full Name	Email
Company	Phone
Notes	
Summary	